

NO : CBSE/1031368/US-00524-2526/2025-26/

Dated: 31/07/2024

The Manager,
ST MARYS CO ED SCHOOL TIMARNI
TIMARNI, DIST HARDA, MP
MADHYA PRADESH, 19, 461228
(M:)

SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.

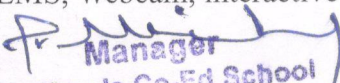
Ref : Application No.: - US-00524-2526 DATED: 29/06/2024

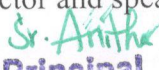
Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1031368
School No	51385
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Upgradation of Affiliation
Period of affiliation	01.04.2025 to 31.03.2030
Year and Month From which admission can be taken in Class-IX/XI	1 April, 2025
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April, 2027

Sl. No.	The school is directed to ensure that :
1	The total number of sections of the school from class I to XII shall be restricted to 16 of which not more than 1/3rd sections may be used for senior secondary classes. The optimum number of the students shall be restricted to 40 for a classrooms size of 500 sq ft and above. Further, increase of sections shall be subject to specific approval of the Board based on the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension. The school is directed to run at least 01 section each of bal-vatika I, II & III in accordance with established norms permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.
2	Land certificate provided by the school is issued on 02.05.2023. The certificate should have been issued not more than 1 year before and the certificate is also not as per prescribed format Annexure-'B' of the Saras 5.0 manual. School shall obtain valid land latest certificate strictly as per Annexure-'B' provided in the Saras 5.0 Manual within 03 months and submit compliance.
3	Separate reading area for the staff is not developed by the school. ICT infrastructure is not available in the library. School shall upgrade the library in the light of SoP issued by the Board within 03 months and submit the compliance.
4	Plastic chairs have been provided in place of computer chairs in the computer lab. Other facilities such as LMS, Webcam, interactive Board, projector and speakers are


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	also not available in both the computer labs. School shall upgrade the labs in the light of SoP issued by the Board within 03 months and submit compliance.
5	School have the ground but infrastructure for the sports activities, track and courts etc. are developed not developed. School shall develop the tracks and ground as mentioned in the SoP and upgrade the other infrastructure in the light of SoP issued by the Board within 03 months and submit compliance.
6	The school shall ensure the mandatory training of its teachers with CoE, CBSE, Bhopal within 03 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.


The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted with in the stipulated 3 months , the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)


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Sr. Anitha
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